YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution
Govt. SPMR College of Commerce,Jammu

- Name of the Head of the institution
Dr. Rajinder Singh

- Designation
PRINCIPAL

- Does the institution function from its own campus?
Yes

- Phone no./Alternate phone no.
01912580965

- Mobile no
9419119869

- Registered e-mail
principal.spmrcollege@gmail.com

- Alternate e-mail
principal.spmrcollege@gmail.com

- Address
Govt. S.P.M.R College of Commerce

- City/Town
Canal Road, Jammu

- State/UT
Jammu And Kashmir

- Pin Code
180001

2.Institutional status

- Affiliated /Constituent
Constituent

- Type of Institution
Co-education

- Location
Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Cluster University of Jammu**

- Name of the IQAC Coordinator   **Prof. Ashraf Nawaz**

- Phone No.   **9419165722**

- Alternate phone No.   **9419165722**

- Mobile   **9419165722**

- IQAC e-mail address   **iqac.spmr@gmail.com**

- Alternate Email address   **nawazeco1@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.spmrcollege.org/naac.aspx?catid=53&title=AQAR%202021-22

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.spmrcollege.org/ccadmin/files/1020236056936.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.44**	**2022**	**26/04/2022**	**25/04/2027**
Cycle 1	**B+**	**75.16**	**2004**	**03/05/2004**	**02/05/2009**

6.Date of Establishment of IQAC   **03/05/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	**XII**	**UGC**	**2015-2016 ,extended to 2016-17**	**5 lacs**
faculty	**project**	**DST**	**2021-2022**	**2,30,000**

8.Whether composition of IQAC as per latest NAAC guidelines   `Yes`

- Upload latest notification of formation of IQAC   <u>View File</u>

9.No. of IQAC meetings held during the year   `07`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

National seminar on wealth management & tax Planning under faculty Development Programme organised by Manodarpan Career Counseling Cell of Govt. SPMR College in collaboration with IQAC & Association of mutual Funds in India (AMFI) Mumbai on 3rd Feb. 2023.

Symposium on Cultural Practices for Sustainable Environment organised by IQAC & Cultural and Literary Committee of Govt. SPMR College of Commerce in collaboration with Department of Information and Public Relations Cultural Wing on 9th Feb. 2023

Seven Day International Virtual Faculty Development Programme (FDP) on the topic "Research Methods ,Tools and Techniques for Multidisciplinary research Design" by Research & Development cell(RDC) & IQAC of the college in collaboration with cape Comorin Trust ,Tamil Nadu ,India from 20-27 February 2023

NCC Unit of Govt. SPMR College of Commerce, Jammu in collaboration with NSS and Eco Club under the aegis of IQAC & G20 organized one day seminar on International Millets Day on 22 May 2023

Literary Club and Department of Urdu in collaboration with J&K

Academy of Art Culture and Languages under the aegis of G20 and IQAC organized Book Exhibition, Mushaira and Cultural Bonanza on 26th May 2023.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
IQAC of the college planned to introduce Honors courses under the National Education Policy (NEP) in the discipline of Commerce, BCA and BBA.	Introduced Honors courses as 4 year UG programme under New Education Policy (NEP) in the discipline of Commerce, Computer Applications, and Business Management.
IQAC sought to organize seminars/FDP on inter-disciplinary area.	Organized various seminars/FDPs on inter-disciplinary area.
IQAC proposed infrastructural development of the institution.	Proposals for repair and renovation of Administrative block, construction of an additional block and parking shed for students. submitted to administrative department for approval
IQAC of the college resolved to Introduce Skill Development Courses.	Under NEP-2020 a number of initiatives are taken by the institution for skilling students. Skill enhancement course are offered in the subjects of a) Business Administration b) Computer Application c) Entrepreneurial Skill Development d) Economics skill e) Environment Skill f) Journalism.
IQAC took the initiative to introduce Academic Bank of Credit (ABC) for students.	All the newly enrolled students of the college are registered for the Academic Bank of Credits. Students are registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen program. At present

	all the students of semester 1st admitted in the session 2022-23 under NEP-2020 have been registered in the Academic Bank of Credits.
Introduction of Multi-disciplinary courses	The Multidisciplinary subjects offered by the college are: Business Orientation(1BBAMULDC01), Basics of Computers and Office tools(1CAPMULDC01),Introduction to Economics(1ECOMULDC01), British Literature(1ENGMULDC01), Environmental Issues and Sustainability (1EVSMULDC01),Civil Services(1PUBMULDC01), Statistics for Researchers(1STSMULDC01) and Urdu Grammar and composition(1URDMULDC01).

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. Rajinder Singh
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13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	19/03/2024

15.Multidisciplinary / interdisciplinary

Govt. SPMR college of Commerce is the only college in Commerce stream in Jammu province to open up multidisciplinary area . The college is open to students interested in management studies as well as students who may be interested in Computer Sciences. Courses offered by college while being purely commerce are also offering Business Administration and Computer Sciences. · Govt. SPMR college of Commerce visions to develop all capacities of students -intellectual, aesthetic, social, physical,

emotional, and moral in an integrated manner. College is determined to transform itself into a holistic multidisciplinary institution, an institution of higher learning. · As NEP-2020 is a multidisciplinary approach for the degree program, so as per new guidelines, in the Four Year Under Graduate Program (FYUG) degree, students can choose combinations from seven different streams thereby doing away with monotonous degree programs. · Now the institution provides multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning. The undergraduate degree will be of either 3 or 4-year duration, with multiple exit options within this period, with appropriate certifications, e.g., a certificate after completing 1 year in a discipline or field including vocational and professional areas, or a diploma after 2 years of study, or a Bachelor's degree after a 3-year program. The 4-year program may also lead to a degree 'with Research' if the student completes a rigorous research project in their major area(s) of study as specified by the HEI. · From the academic session 2022-2023 the college is offering Three (3) Four Years Undergraduate Degree Programmes (FYUGP), under NEP-2020 in the academic session 2022-23 which are Major in Commerce, Major in Computer Science and Major in Business Administration. · At UG degree level, college offers courses from other disciplines (Multidisciplinary), Ability Enhancement courses (AEC) MIL, English Language, Communication skills, Skill enhancement courses (SEC)/Internship/Dissertation, Value added courses (VAC) EVS, Understanding India, Digital and Technological Solutions, Health and Wellness, Yoga Education, Sports and Fitness etc. · The Multidisciplinary subjects offered by the college are: Business Orientation(1BBAMULDC01), Basics of Computers and Office tools(1CAPMULDC01),Introduction to Economics(1ECOMULDC01), British Literature(1ENGMULDC01),Environmental Issues and Sustainability (1EVSMULDC01),Civil Services(1PUBMULDC01), Statistics for Researchers(1STSMULDC01) and Urdu Grammar and composition(1URDMULDC01).

16.Academic bank of credits (ABC):

Academic Bank of Credits: As per UGC guidelines the college adapted itself to the choice based credit system of evaluation (CBCS). The courses are set under the approval of Board of Studies, ClusterUniversity of Jammu. The students are offered credits for the Core, Discipline Specific, Ability Enhancement, Skill Enhancement and Generic Elective Courses. Every student has to collect 132 credits for B.Com, 152 credits for Honors in

B.Com, 96 credits in M.Com, 148 credits in BBA and 132 credits in BCA. The Board of Studies has divided equally/proportionally the credits in the Course Curriculum. The student is given a choice to accumulate the credits from any of the course offered by the college. Academic bank of credits (ABC) of all the students of Sem-I for the session 2022-23 will be created. · Academic Bank of Credits is a virtual digital storehouse that contains information on the credits earned by individual students throughout their learning journey. It is the initiative of the Ministry of Electronics and Information and the Ministry of Education. · In NEP-2020 multiple exits and entry points are allowed for the student and even students can opt for online courses simultaneously. Academic Bank of Credits has provided flexibility in academic programs that will enable students to seek employment after any level of award and join back as and when feasible. Implementation of the Academic Bank of Credits has encouraged a blended mode of Teaching-Learning in which students are allowed to earn credits from various institutions through online modes like SWAYAM, DIKSHA, SWAYAMPRABHA etc. · All the newly enrolled students of the college are registered for the Academic Bank of Credits. Students are only registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen program. At present all the students of semester 1st admitted in the session 2022-23 under NEP-2020 have been registered in the Academic Bank of Credits.

17.Skill development:

· Govt. SPMR College of Commerce, Jammu is a constituent college of collegiate public state university and is geared up to implement NEP-2020 from the session 2022-2023 by involving all the stakeholders. · In order to strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework College has started following skill courses under NSQF: 1) Retail Management BFSI- Sector Skill Council, Central University of Jammu. · From the session 2022-2023 college has introduced value added course for students of semester-I and semester-II under NEP namely Understanding India, Digital and technology solutions, Health and Wellness and Environmental Education. These courses are offered to all the students of UG programmes and are integral part of mainstream education. The institution is providing Value-based education to inculcate positivity amongst the learners by offering courses like Health and Wellness and Understanding India which will develop humanistic, ethical, constitutional, and universal human values of truth righteous conduct, peace, love, non-violence,

citizenship values, and other life-skills. Value added course like Digital and Technology Solutions will make students tech-savvy and equip them with modern tools of IT industry. These courses will produce skilled manpower to run the affairs and offer solution to scarcity of jobs in the Government and Organized sectors. College has planned its credit structure under NEP for UG programmes to ensure that all students take at least one vocational course in each semester. ·   To overcome the scarcity of technical/ trained trainers, signing of MOU with industry is in pipe line. Institutes of national repute like Central university of Jammu has provided its help in skill/vocational courses. These Skill courses are planned to be offered to students through offline mode only. ·   A number of initiatives are taken by the institution for skilling students. Skill enhancement course are offered in the subjects of a) Business Administration b) Computer Application c) Entrepreneurial Skill Development d) Economics skill e) Environment Skill f) Journalism

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

·   The promotion of Indian arts and culture is important not only for the nation but also for the individual. Under NEP-2020, institute offers offline courses only. College offer courses in Hindi, Urdu, Dogri, and Punjabi. High-quality learning and print materials in these languages including textbooks, plays, poems, novels, magazines, are available in the college library. · Various courses are taught in Indian languages and bilingually in the institution under NEP 2020 1)   Hindi Bhasha Aivam Sampreshan (1HILAEC0101) 2)   Study of Progressive Poetry, Language and Grammar(1URDAEC0101) 3)   Dogri Vyakaran(1DGRAEC0101) 4)   Bhasha Vigyan Ate Rachnavali (1PUNAEC0101) A number of initiatives to foster languages, arts, and culture in students are planned for upcoming sessions. Faculty members are directed to implement three-language formula to promote multilingualism.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

·   The vision of the college is 'Enlighten, Empower, Excel' As a reformative measure outcome- based education approach has been implemented in the college through choice - based credit system. The approach enables teachers to predefine the educational goals for students and maps them throughout in the learning sessions via continuous assessment of the learner. To improve students' learning outcomes, it empowers faculty members

to monitor, track and check student's performance in terms of course outcomes and programme outcomes. Our institute focuses on providing quality education by measuring student's performance and if required redesigned the curriculum to meet the goals. Thus, OBE educational approach helps students to improve their academic performance seamlessly. · College ensures quality education, includes continuous evaluation of student's performance and improved students learning outcomes. Teachers realign their teaching methodologies and used hybrid as well as blended mode of teaching and to meet the expected resolve of outcome- based education. · College has a highly qualified faculty, most of the faculty members are Ph.D. and expert in their field of specialization. Senior faculty members of the college are members of board of studies in their subjects in Cluster university of Jammu. They meet periodically for up gradation of course curriculum. College offers number of skill courses to the students. These skill courses enable students to be market ready and remained relevant in this modern era of competition. Each course defines knowledge and skill whereas each program has a specific goal which is in align with the vision and mission of the college vis-à-vis Cluster University of Jammu. · For transparent teaching learning outcome, students are evaluated on day-to-day basis in practical courses. Also evaluated through internal practical test and viva-voce. In theory courses, a minor examination test is conducted which includes 20 percent of the syllabus. If any student is unable to qualify the examination, she/he can give retest for improvement. Students are also evaluated with the help of seminars, conferences, quizzes, etc. College has successfully implemented NEP-2020 from session 2022-23. · Following are the key indicators, where focus on outcome-based education under NEP 2020 can be gauged: a) Implementation of NEP-2020 in the college from the academic session 2022-23. b) Regular board of studies meeting to prepare, upgrade and update curriculum/syllabus for Major, Minor, skill, value added and interdisciplinary course in different subjects. c) Predefine objectives, course outcomes and programme outcomes of each programme. d) Execution of Skill orientated courses. e) Transparent evaluation system in minor and major examinations. f) Regular three tier Student Feedback system in the college. g) Highly qualified faculty, meritorious students and good student teacher ratio.

20.Distance education/online education:

Amidst the unprecedented challenges posed by the COVID-19 pandemic and subsequent lockdown measures, the traditional

landscape of education underwent a significant transformation. In response to the constraints imposed by the pandemic, educational institutions worldwide, including our esteemed college, swiftly adapted to the exigencies of the times by embracing online education. While our college's foundational ethos has long been rooted in the pedagogy of face-to-face interactions, the emergence of the lockdown necessitated a paradigm shift. Recognizing the imperative to bridge the educational hiatus caused by the pandemic, our college undertook the pioneering initiative of integrating online education into its academic framework. Despite encountering the formidable challenge of faculty members who were initially unaccustomed to the intricacies of online instruction, our academic community embarked on a collective mission to ameliorate the educational experience of our students. Undeterred by the lack of prior training in virtual pedagogy, our dedicated faculty embarked on a relentless endeavor to develop comprehensive E-content within remarkably short timeframes. Harnessing the technological infrastructure provided by platforms such as Moodle, our faculty meticulously curated and disseminated educational materials, ensuring seamless accessibility for our students. Moreover, to enhance the accessibility and convenience of educational resources, the instructional content was also diligently uploaded onto the college website. In the face of unprecedented challenges, our faculty exhibited unwavering commitment and resilience, undertaking the arduous task of facilitating online classes through a diverse array of platforms including Wise Up, Google Meet, Zoom, among others. Through these innovative modalities of instruction, our faculty endeavored to sustain the continuity of learning and foster a conducive academic environment amidst the prevailing uncertainties. In retrospect, the advent of online education amidst the backdrop of the pandemic not only exemplifies our college's unwavering commitment to educational excellence but also underscores our collective resilience in navigating the exigencies of the times. As we traverse the uncharted territories of virtual learning, our steadfast resolve remains anchored in our unwavering dedication to empowering and nurturing the intellectual pursuits of our students, irrespective of the prevailing circumstances.

Extended Profile

1.Programme

1.1   05

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **2858**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **625**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **823**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **52**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **47**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	05

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2.1 Number of students during the year	2858

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File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	823

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	52

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**47**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**40**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**123.06**
4.3 Total number of computers on campus for academic purposes	**202**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Cluster University of Jammu and the curriculum and syllabi prescribed by the university are strictly adhered to. Each department of the college works with the institutional Vision and Mission and accordingly follows the delivery mechanism to ensure effective curriculum delivery. The college has objective- driven academic activities and academic calendar have been planned to have a clear line of actions all through the year wherein teachers endeavoured to prepare adequate learning resources; lesson plans, e-content, question banks etc. Innovative teaching techniques have been adopted to make the students actively involved in the teaching- learning processes like; projects, group discussions, video discussions, extension lectures, quizzes etc. The teachers are entrusted with the task of mentoring some students on academic and personal issues, thereby strengthening the bond between the teachers and the students leading to a better learning atmosphere. Automated Library facility has been provided to the staff as well as the

students. Guest lectures by experts from varied fields, seminars, provision for value-added courses are a regular feature. Periodical review to ensure the completion of the syllabi, setting of question paper, systematic examination, proper and prompt evaluation process is adopted.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.spmrcollege.org/ccadmin/files/4202424036199.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college works on the academic calendar as per the schedule given by the university and hence incorporates all the important details in relation to curricular and co- curricular activities. It carries an approximate schedule of university examination, term-end and start dates and schedule of important events to be organised in the college. All the departments, NSS units, and NCC units prepare their own activity calendar keeping in view the general academic calendarof the college. To ensure the realization of the stated objectives of the curriculum an organised system of teaching and evaluation is put into practice. Regular class tests, questionnaires, assessment tests, interaction proves to be of immense significance in Continuous Internal Evaluation. The examination committee works efficiently as it prepares the schedule of minor and major exams, timely evaluation of the both is ensured.Besides completion of the syllabus well in time is made sure by seeking feedback from teachers on coverage of syllabus.The Principal of the collegeconducts regular meetings with the HOD's and staff including non -teaching staff of the college to ensure smooth implementation of the activities as scheduled in academic calander.Teachers prepare their schedule of teaching, class tests and assignments following their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind. Students are informed well before time about internal/external exams as well as programm schedule.The college has made all efforts to go by the academic calendar planned for the year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.spmrcollege.org/ccadmin/files/4202424058570.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

28

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross- cutting issues are taken care of through different courses and co- curricular activities. Most of the courses incorporate

mpowerment, health and hygiene in the classes and through invited lectures. It is ensured that no discrimination is done on the basis of caste, creed and religion which is taken care of by the committee for prevention of caste based discrimination. NSS and NCC units of our college carry out extension activities (lectures and workshops) on gender issues, human values, environment and sustainable development, plantation drives, blood donation, drug de-addiction, Covid helper skills, life support training, mental health, road safety, e- waste management under Azadi ka Amrit Mahotsava, Unnat Bharat Abhiyan,

Swatchh Bharat Abhiyan etc. Anti-ragging committee ensures that no student is involved in menace of ragging.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

123

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.spmrcollege.org/ccadmin/files/420242403365.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.spmrcollege.org/ccadmin/files/420242901543.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1052

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

299

File Description	Documents
Any additional information	[View File]()
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admission to the various streams in the college, students are being regularly reviewed for their academic and overall performance through classroom discussions, class tests, quiz competitions, seminars, etc. This mechanism is helpful in the assessment of the learning capabilities of the students and further caters to the needs of fast as well as slow learners. Specific teaching-learning methodologies oriented to the needs of such students are then discussed and implemented.

ADVANCED LEARNERS

1. Students are identified, monitored and motivated to excel in the University exams.

2. Teachers provide guidance, support and mentorship to encourage Students to aim for higher education and placements. Guest Lectures are continuously organized.

3. Maximum exposure and guidance to NCC cadets through interaction With NCC and Army officers.

4. They are encouraged to use the Internet and library facilities provided by the college.

SLOW LEARNERS

1. Such learners are identified, monitored and motivated to improve their performance in the University exams.

2. Bilingual explanations aimed at reaching out and bringing them at par with the rest of the class.

3. Remedial lectures/tutorials/Revisions/Seminars/Mock tests are conducted to boost/ improve confidence and speaking skills and fetch maximum marks.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/StudentUpdates.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2858	**52**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Many innovative teaching-learning methods are used for academic enhancement in the teaching-learning process Efforts are made to make teaching-learning more student-centric, experiential, participatory, and interactive.

1. The learning integrated technology such as laptops, interactive boards, panels and projectors are used to deliver lectures through PPTs and students are encouraged to use ICT & E-resources.

2. Oral presentations/ group discussions/Debates/Special lectures/Seminars/Conferences etc. are organized to encourage greater participation and interactive learning among students.

3. Educational trips to Industrial estates, field trips etc. to view real-time manifestation of management and marketing practices.

4. Field trips to biodiversity parks, heritage sites, etc. are also organized to promote conservation education of flora and

fauna living in ecologically sustainable communities.

5. Project/dissertation is used by M. Com, BBA and BCA students for brainstorming real-world problems and finding solutions besides encouraging teamwork and participative learning amongStudents.

6. Extensive use of Case Studies to improve the problem-solving ability of the students.

7. The college organizes visits to villages and slums to provide its students an exposure and gain an understanding of the geographical, socio-political and economic factors of the lives of the people living in these areas.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.spmrcollege.org/ccadmin/files/420241501565.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute motivates teachers to bring innovativeness and creativity in the teaching-learning process to make it more effective and qualitative. It has been providing ICT-enabled classroomsequipped with Wi-Fi facilities, LCD projectors, e-books and e-journals which help in the e-learning process. 12 Digital classrooms and 03 digitized seminar rooms are made available. Thelibrary N-LIST facility provides accessibility to e-resources vide INFLIBNET to teachers and students. The e-content, e-books, pathshala, educational podcasts and videos, such as YouTube Content, etc.,besides adding quality to lecture delivery, are very useful for the students as they are handy and save the cost of buying physical books. Teachers share reading materials, short notes, e-books over different media like Google Classroom, WhatsApp, Wise App, Google Meet, etc. Faculty is adapting to the usage of ICT tools to provide quality education to the students. All faculty members have created WhatsApp groups of their respective classes to share and communicate information. Students share their difficulties and get solutions

online.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

52

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College has established a transparent, efficient, and time-bound mechanism for conducting internal and external assessment examinations, as well as addressing related grievances, is crucial for ensuring fairness and effectiveness in the evaluation process for students. The College Examination Committee in resolve internal assessment issues for maintaining the integrity of the evaluation process. As a constituent College of the Cluster University of Jammu, SPMR College is obligated to adhere to all directives issued by the University regarding internal and external examinations. College maintains a standardized procedure for conducting internal examinations, promoting transparency and accountability in the evaluation process. Setting clear dates and times for internal assessments at the beginning of each semester, as outlined in the academic calendar, provides students with a structured framework to plan and prepare for their evaluations effectively. The proactive

dissemination of date sheets through various platforms, including the College Website and student WhatsApp groups, ensures that students are well-informed about their assessment schedules, facilitating their participation and timely preparation. The transparency in uploading students' grades and rewards on the university portal post-evaluation allows students to access and verify their performance independently. Examinations are conducted under strict invigilation, with proper duty charts maintained to ensure fair evaluation.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://clujammu.ac.in/notificationupload/CL USTER_UNIVERSITY_OF_JAMMU_STATUTES_23 _02_201_8.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Government SPMR College of Commerce in Jammu has implemented a robust system for addressing examination-related grievances, demonstrating a commitment to fairness and accountability in the assessment process. The structured approach to handling grievances begins with the verification of the grievance with the respective department, ensuring that complaints are thoroughly investigated and addressed promptly. The meticulous maintenance of records regarding grievances and their resolutions further contributes to transparency and accountability. For students facing valid reasons for not being able to appear in exams, such as illness, the college provides a mechanism for requesting to take the examination later. Students are also provided avenues for addressing examination-related concerns by approaching subject teachers or the internal assessment committee. This accessibility allows students to seek resolution for any discrepancies or issues encountered during examinations, fostering a supportive and responsive environment. The institution's commitment to addressing grievances and ensuring a fair assessment process is evident in its proactive and timely actions to resolve any discrepancies or issues that may arise. Overall, the college's well-structured mechanism for handling examination-related matters contributes to the transparency, efficiency, and fairness of the continuous assessment process, ultimately benefiting the students' academic interests.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.spmrcollege.org/grievance.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are in accordance with the Cluster University of Jammu guidelines. These are stated and displayed in college prospectus & on college website and communicated to teachers and students. Learning outcomes form an integral part of college vision, mission and objectives. The College offers various programmes in Commerce General and Honors, Business Management, Computer Applications and PG Commerce. The syllabus depicting the learning objectives is readily available for the students and teachers in their respective departments, college library and on the Website of Cluster University of Jammu. Program specific outcomes of all the departments are highlighted through counseling sessions before admission which provide information on career options open to students after the completion of the program. At the beginning of the session as well as at the beginning of each unit of the syllabus, the faculty articulates the learning objectives and programme specific outcomes to the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.spmrcollege.org/ccadmin/files/420241503213.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The vision and mission of Govt. SPMR College of Commerce upholds

the idea of outcome-based education. The college strives to prepare self-reliant and techno-savvy entrepreneurs. The concept of generating such candidates is in keeping with its vision of ENLIGHTEN, EMPOWER & EXCEL that measures the attainment of programme outcomes and course outcomes. The course outcomes are measured through the syllabus, setting up of question papers, continuous evaluation and the results. Each programme targets empowering human resources that are capable of understanding the concepts of marketing, accountancy, auditing, income tax, management, etc. The college also offers the opportunity for students to become techno-savvy, for that the programme of computer sciences equips the students with the latest knowledge of computers opening new vistas in the field of ever-expanding technology. The PSOs is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme. At the post-graduate level and Undergraduate levels, the attainment of POs is measured through students' progress to higher studies in any higher educational institution in India or abroad is also maintained.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.spmrcollege.org/courses_offered. aspx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

774

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.spmrcollege.org/ccadmin/files/420242302792.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.spmrcollege.org/ccadmin/files/420242603433.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college encourages the students not only to assimilate knowledge but to be innovative. Programs like Manodarpan, seminars /webinars and workshops on research methodology are organized under the aegis of IQAC to enhance research quality and professional ethics. The college promotes a thriving research environment with pre-fabricated well equipped research lab made functional to support research interests and innovation skills amongst the faculty and students. The research committee oversees the smooth and efficient co-ordination of research and development activities in the college for the overall growth utilizing the existing facilities. Faculty members are encouraged and informed to take up government funded research projects and to initiate the innovations in imparting knowledge. The faculty and students are encouraged to get involved in the research work by ensuring their effective participation in National & International Conferences, which provide

opportunities for them to learn about latest developments in knowledge. The college has taken initiative to introduce digital interactive boards to make the education more interactive and innovative. The college is striving hard to inculcate awareness and sensitivity towards eco- consciousness. For this purpose, the Eco Club, Department of Environmental science organizes various activities like planting of trees, medicinal plants , Cleanliness and Awareness Drives.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

SPMR college is socially responsible institution which provides an environment conducive for the holistic development of the

students.

1.The college has two units of NSS with 100 volunteersin community services like Swachhtta Pakhwada, Blood Donation camps, Visits to old age homes, orphanages, blind school, Plantation Drives, Celebration of National & cultural festivals .In their adoption programme of rural area the NSS units have adopted the village 'Phallan-Mandal' where during the visits before COVID-19 the volunteers participated in various awareness activities like Health and hygiene, Save Girl Child etc.

2.The College has a well established NCC units of NavalWing with 50 Cadets (30 males and 20 females) the Infantry Wing has an enrollment of 106 male cadets. 26 cadets participated in Republic Day Parade during the last Five years, large number of students participated in different camps organised by Group Headquarters and 155 cadets qualified for C Certificates Course.

3.Red Cross unit of the college takes the initiative to raise funds and donate it for the needy.

4. Red Ribbon Club of the college organised various activities to aware the masses against this disease. During this pandemic time, the students made videos with awareness messages. T.B. Awarenes Campaign and Blood Donation Campaign were conducted in which large number of students participated and donated the blood.

5. ECO Club of the college organised various activities like plantation drives, Best from Waste, E-Waste management, herbal plantation drive. These activities enhance a sense of responsibility towards environment and society among students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is situated in an area of 3.72 acres richly endowed with lush greenery. It has an additional campus for BBA, BCA, B.Com Hons and M.Com courses.

Goals

- To provide state-of-art infrastructure and strive for excellence in education through the use of technology and effective pedagogy.
- To upgrade infrastructure facilities, and meet the academic goals and requirements.

Facilities available

- The main campus of the college encompasses 3 blocks viz. Administrative/Zorawar Block, Sports/Ambedkar Block and Aurobindo Block.
- The college has adequate facilities for teaching-learning viz.,classrooms, laboratories, seminar halls etc and also ensures optimal utilization of physical infrastructure. Each classroom is equipped with basic facilities like green/white board, lecture stand, chairs, fan, and electricity fitting for smooth functioning of teaching.
- College has 4 Computer laboratories with all IT facilities
- 3 Seminar halls and 1 Auditorium, Skill Lab and Research Lab.
- The college has a rich and well-maintained partially automated library with around 44000 books and with reading facility for faculty and students.
- The campus has wi-fi internet facility at a speed leased connection 100 MBPS
- One diesel & One petrol generator provides uninterrupted power supply.
- CCTV cameras & projectors.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.spmrcollege.org/naac.aspx?catid=30&title=infrastructure%204.1.1

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college fosters the overall development of the students by providing various facilities for conducting sports and cultural activities.

- **The college has committees for various co-curricular and extracurricular activities for identifying, motivating, grooming and encouraging students to participate in various events.**
- **The college has good infrastructure facilities for weight lifting, indoor games like Table Tennis, Chess and Carom. The college has a splendid playground/multipurpose external lawn with the dimensions of 86 mts x 43 mts for outdoor games comprising Volleyball court, Kabbadi court and Kho-Kho court.**
- **Students participated in Inter-College Tournaments/Competitions and won gold, silver and bronze medals.**
- **To encourage self-expression among students, the college has an auditorium with an approximate seating capacity of 150 people.**
- **The NSS/NCC units organises programmes such as awareness programmes in camps, blood donation, activities in old age homes,visit to blind school, conducting public awareness programmes, plantation drive etc. NCC cadets and NSS students also participate actively in national festivals like Gandhi Jayanti, Independence Day, Republic Day etc.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.spmrcollege.org/naac.aspx?catid=31&title=sports-4.1.2

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.spmrcollege.org/naac.aspx?catid=33&title=smart%20class%20room%20main%20campus%204.1.3
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

123.060

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College library is partially automated and is using e-granthalaya 4.0 software which is a cloud ready application. The college library has a vast collection of subject specific books, general books and journals to cater the needs of both UG and PG students. Separate sections for General, Reference books, Journals, Periodicals and magazines.

The college has a well furnished library with reading facilities for both faculty and students. More than 10,000 Library books has been automated so far and also circulation of books has been done by using eG 4.0 software .The college faculty and students have been provided with username and password to access the e-books and e-journals on database of N-List project. The college has also registered its faculty and students to NDLI portal.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.spmrcollege.org/ccadmin/files /12202130023781.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.98

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

38

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has four Computer Laboratories, 2 in BCA, 1 in BBA and 1 in M.Com with 100, 20 and 15 computers respectively. The college has a well-established Computer Application Department having a well-furnished computer lab housing sufficient number of computers in the computer lab and these are updated from time to time and also, serviced on regular basis. The computer lab is also having internet and wifi facility for the students. In BCA Lab the configuration of 60 computers is intel core i3, 4 GB RAM and 1 TB hard disk and rest 40 systems have a configuration of intel core i5, 8 GB RAM and 1 TB hard disk. The configuration of computers in BBA and M.Com lab is intel core i3, 4 GB RAM and 1 TB hard disk.

The college has CCTV surveillance beneficial for maintenance of discipline, fair exams, control of eve-teasing, safety of the institution and its students.

There is a central computing facility with 75 computers connected with LAN and broad band internet facilities. This is open throughout the working hours, staff and students can avail the facility and Wi- Fi network connectivity is available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

202

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.96

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructural amenities are timely upgraded and properly maintained. College development committee and purchase committee oversees the maintenance and repair of physical infrastructure of the college. The college has four computer laboratories which

are fully equipped according to the academic needs and the statutory rules. The equipments in the laboratories are maintained by BCA technical staff. Librarian initiates maintenance of the library facilities with the help of library assistants. Stock verification of library books is done annually. The class IV staff appointed in the Library looks after the sweeping, moping and other work related with cleanliness. The sports equipments and playground are supervised and maintained by Physical Director. Systematic procedure is adopted for the purchase of equipment and maintenance of infrastructure. The service of an electrician and a plumber is made available in the campus. The execution of work with regard to maintenance of the classrooms is carried out by the Government Public works Department. Regular cleanliness of classrooms is done by class IV staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/2202423025504.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

281

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.spmrcollege.org/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

27

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

48

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council of Govt. SPMR College of Commerce is elected annually The Presidium comprises of President, Vice President, General Secretary, Senior Joint Secretary, Junior Joint Secretary, Head Volunteer, Senior Volunteer, Junior Volunteer, Head Treasurer, Senior Treasurer, Junior Treasurer, Head Information Secretary, Senior Information Secretary, Head Discipline incharge, Senior Discipline Incharge, Junior Discipline Incharge. The establishment of the student council plays an integral and important role in the student community. It provides a representative structure through which students can debate issues of concern and undertake initiatives of benefit to the college and their community. This election is held under the supervision of the Student Welfare Committee of the college. The Student Council primarily acts as an important link between the college administration and students. All student related activities are carried out under the leadership of the college Presidium, advised and facilitated by the staff members. These include issues pertaining to academics, maintenance of discipline within the campus, organisation of co-curricular activities, the conduct of tours and exposure visits, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

45

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has an Alumni Association which regularly interacts with the students and staff. The Alumni consists of eminent personalities from the society who regularly assist in overall development of the college. Interactions are conducted wherein Alumni belonging to different fields like KAS, Company Secretary, NGO, Entrepreneurs etc interact with students especially of semester 3rd and 5th. They share their experiences of their jobs, which in turn is a big source of inspiration and guidance to the students. All these interactions are a big hit with the students.

The Alumni Association works closely with the student community of the college to guide them towards life in the professional sphere after graduation. The Alumni Association also works

towards developing the college and strengthening its infrastructure facilities as well as student progression.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Effective leadership by setting values and participative decisionmaking process is key not only to achieve the vision, mission and goals of the institution but also in building the organizational culture. The formal and informal arrangements in the institution to co-ordinate the academic and administrative planning and implementation reflects the institution efforts in achieving its vision. The vision statement is the institution's destination for the length of the strategic plan. For fulfillment of the college mission, the leadership maintains an open and interactive environment. All stakeholders are encouraged to participate and voice their perspectives for effective decision making and planning. An important feature of this is the constant two way communication between staff and the college administration. The administration of the college is completely decentralized by constituting committees for the supervision and monitoring of all activities of the college. These committees meet frequently and workout the long and short term measures required for the smooth conduct of the college and effective implementation of academic and administrative needs of the all stake holders. The students are provided sufficient opportunities to groom themselves and better their skills of leadership, team building, resource mobilization, confidence building etc. Students have free access to the principal and

other staff members to voice their concerns, grievances etc., which are addressed immediately besides this, suggestions of students regarding overall development of the college are also considered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college administration encourages the culture of participative management involving all staff members in the overall functioning of the college. Principal is the administrative head of the college and all powers of college administration and drawing and disbursing powers as per J&K Govt. but the overall functioning of the college has been decentralized. Complete management of academic and administrative matters of the college is managed by the committees constituted by the college principal in consultation with senior staff members. Committees are headed by senior teachers with four to five or more members in each committee. More than 25 such committees are constituted for every academic year to look after the affairs regarding to development, admission, time table, examinations, grievances, anti ragging, purchase, library, canteen, discipline etc. These committees meet frequently to discuss the issues and the decisions taken are implemented. Mandate of each committee is defined. The college committees have been empowered to be an essential component for the smooth conduct of academic and administrative matters of the college.Each programme/stream is considered as a separate entity for academic and administrative matters and the senior most teacher of the programme is designated as head of the department.. Heads of departments of the BCA/BBA have to manage and maintain computer laboratories and non-teaching staff for the conduct of practicals and preparation of project reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is presently offering multifaceted courses like, B.B.A, B.C.A, B.Com (General), B.Com (Honours) and M.Com (General) and is catering the need of about 3200 students annually. The institutional perspective plan aligns with the vision and mission of the College which are the constant driving force for improving academic quality policies and strategies and such plans are usually student centric. It is effectively deployed to focus on bringing quality improvements in the areas of: 1. Curricular Planning and Implementation 2. Teaching-Learning Processes 3. Research and Extension Activities 4. Academic infrastructural facilities 5. Student Support Activities and Student Progression 6. Internal Quality Assurance System 7. Governance, Leadership and Management .The College IQAC committee in consultation with Principal formulates academic plan in the beginning of each academic session and chalk out the strategy for its implementation through various committees. Infrastructure has been steadily upgraded over the period to meet the requirement. Over the past few years the following development of infrastructure has been carried out: 1.Drinking water facility for students has been augmented by installation of additional water coolers. 2.Additional books for College Library have been purchased as per the latest syllabus. 3.The automation of Library has began. 4.The construction of Skill and Research laboratories has been started. 5.High speed fiber network has been installed. 6.Digital boards and interactive panels have been installed.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/420243003884.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College is a Government Degree College of J&K UT and is affiliated to Cluster University of Jammu. All matters of appointments, finance and administration are governed by J&K Government Civil Services Rules and academics, examinations, admission, curriculum etc., is governed by the statues and ordinances of the affiliating university. Administrative structure of the Higher Education Department, the organisation under whose control the college comes at present is, Advisor to Lieutenant Governor Government of J&KCommissioner/ Secretary to Govt.Higher Education Department -Director Colleges-Principal,administrative and academic matters and is vested with drawing and disbursing (DDO) powers.At college level committees are constituted for various activities regarding development, administration, academics etc. The college committees propose the plans for development and other academic and administrative needs of the college both on short-term and longterm basis. The duly constituted committees are assisted by supporting staff comprising Section Officer, Accountant, Senior Assistants, Junior Assistants, Laboratory Assistants and other office bearers. Appointment of teaching staff is done by Jammu and Kashmir Public Service Commission (JKPSC) and non-gazetted staff by Subordinate Services Recruit Board (SSRB). Some of the committees constituted to manage the college affairs are: 1. Development Committee 2.Admission /Time Table Committee 3.Purchase committee 4.IQAC/NAAC/UGC Committee 5.Career Counseling Cell 6.Discipline Committee 7.Sports Committee 8.Library Committee 9.Hospitality and protocol committee 10. Tour/ Picnic committee 11.Scholarship committee 12.Canteen committee 13.Examination/Internal Assessment committee 14.Sexual Harassment/Gender Grievances cell /Anti ragging Committee.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/4202430022109.pdf
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination　　**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All rules applicable to government employees of Jammu & Kashmir UT are applicable for college Casual leave:The staff can avail the 15 casual leavesduring one calendar yearand 10 days special casual leave for attending seminars/etc. Earned leave:Non-vocational staff gets the earned leave benefit of 30 days for each year. Maternity/paternity:6 months maternity for maximum of two children for females and 15 days paternity leave for males Pension Gratuity: The employees after retirement get regular pension, gratuity a lump sum amount and commuted pension.the employees appointed after 31.12.2009 are covered under New Pension Scheme.Family pension to the spouse in case of death of pensioner and incase death of both family pension is granted to minor or handicap children. J&K Government Employees Group Mediclaim Insurance Scheme: J&K Government Group Personal Accidental Insurance Policy: Medical reimbursement: Medical re-

imbursement for major ailments is granted under JK Govt. Medical Attendance Rules Govt. service to next of kin in case of death during service (SRO 43). Two years child care leave facility for all female employees for 2 children below the age of 18 years is available. Teaching staff is paid salary as per UGC 7th Pay Commission. Nonteaching employees get salary as per 7th pay commission of J&K Govt.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/4202429032265.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Each faculty member has the opportunity to self-appraise his/her efforts towards teaching learning and evaluation related activities, co-curricular, extension, professional development

related activities, research and academic contribution. All the teachers at the end of session have to fill a comprehensive Annual Performance Report (APR) in prescribed format. The APRs contain the profiles of the workers and the self appraisal indicators on various aspects of service, for example, timeliness, consistency, association in curricular and additional curricular exercises, support and commitment to social exercises, commitment in games, discipline, commitment for welfare of the students. They have to maintain the record of teaching, examination, committee work, research etc. for API (Academic Performance Indicators) scores. As per the SRO124 of the J&K Govt., teachers are required to score minimum API for placement into the next higher scale. All the claims made by the teachers are verified by the college IQAC, which maintains record of all activities and events of the college. APRs are submitted to the Director Colleges after recording observation of the principal. Director reviews the APRs and are finally accepted by the Commissioner Secretary of the J&K Higher Education Department.Non teaching employees are required to submit their Annual Performance Reports (APRs) every year. However, the parameters of the performance and appraisal are different from that of the teaching staff. In their case APRs are initiated by principal and accepted by the Director Colleges.

File Description	Documents
Paste link for additional information	https://jaksparrow.jk.gov.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has to follow the prescribed financial code of the J&K Govt. for all financial transactions. Financial Audit is an annual activity. There are different kinds of financial audits conducted in the college. One by the Audit and Inspections Department of the J& K Govt. and another by the Accountant General (AG). These agencies audit the complete record of the financial transactions and identify any deviation that may have been committed in any financial transactions and other administrative matters of the college. All paras /half margins

are defended and explained to the auditors and incase they are not satisfied audit report is sent to the administrative department for action under rules. Reconciliation of income and expenditure is done with AGs every quarter of the financial year. The funds received from UGC and other agencies of GOI are audited by chartered accountant and reports are submitted to the funding agency for settlement of accounts from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Govt. SPMR College of Commerce, Jammu is a government institution and it is the Government of J&K which provides funds for the academic and infrastructural development and other recurring expenses such as salary etc. and also few self-financing seats are provided by the institution. Mobilization of financial resources is done to a great extent through fee paid by the students as prescribed by JK Govt. Fee collected under various heads, viz., admission fee, Pool Fund, student aid fund, building maintenance fund, games sports fund, reading room fund, furniture fund, stationery fund, magazine fund, motor vehicle fund, identity card fund, student service fund, seminar/cultural

fund, activities fund, medical aid fund, relief fund, red cross fund, miscellaneous fund, edusat & NSS fund, Corpus fund, red cross fee, examination development fund, university fee etc. The college also receives share of the admission fee collected from students by the university and is deposited in local fund of the college.The college continuously works on evolving procedures and strategies for optimum utilization of its financial and other resources. The committees workout the plan of action and its execution through thread bare deliberations to be submitted to the principal for its effective implementation. The allocation and mobilization of financial and other resources is monitored by these committees under the guidance and supervision of the principal.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/4202429058571.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal quality assurance cell of the college has been setup in 2004 to formulate the action plan for NAAC accreditation of the college. Ever since its constitution the committee has been relentlessly pursuing in this regard. The committee has had many meetings to strategize and plan for NAAC accreditation of the college. An action plan has been chalked out wherein each member has been assigned task specified to NAAC accreditation and quality enhancement in overall teaching, learning and infrastructure facilities. IQAC also exhorts the teaching faculty to mobilize the resourcesfrom different funding agencies for research activities for their personal and professional development. To ensure quality in teaching learning and extra/co-curricular activities feedback for the assessment of faculty is taken from the students. The feedback is analyzed confidentially and teachers are advised for improvement accordingly. Teachers are advised to interact with students and address their grievances timely. IQAC plans a development programme for support staff by organizing computer training for non teaching staff. IQAC verifies annual Self Appraisal Report of faculty members and API score before the same sent to Higher

Education Department for placement of the faculty members in next higher grades under UGC carrier advancent scheme.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has started effectively functioning this year only by starting the process of monitoring the teaching learning process regularly through review meetings with all Heads of the departments. These meetings facilitate to analyze the learning process, and sensitize the faculty and staff about the purpose and functioning of IQAC. Faculty is constantly impressed to make use of ICT facilities for teaching and learning process. ICT Equipments have been installed in the class rooms and the laboratories. All the teaching staff is encouraged to use projectors for lectures, making PPT lessons, video lectures, which make the students understand the subject effectively. You tube lecture are arranged for facility of students on topics pertaining to their syllabi. Periodical review of teaching methods and the course content completed by the teachers is done by IQAC. Feedback system has been introduced to analyze the short comings and find out the gaps and plan interventions. Student learning process is reviewed through class tests, assignments, class seminars, projects and internal assessment tests. Class test are analyzed and the students performing not good are given a chance to better their performance by discussing with the their deficiencies and short comings. University result analysis is made for each semester at the department and college

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the   **D. Any 1 of the above**

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.spmrcollege.org/ccadmin/files/420242302792.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is committed towards the promotion and practice of the ideals of social and natural justice, human dignity and rights of all human beings. Hence, it realizes the significance and the need for having Gender Equity. Further, College being a co-educational institution, our vision rests on creating a safe space for our students and providing a Gender Sensitive and Empowering Education.

- **Equal opportunities are given for faculty and studentsirrespective of gender to participate in all the events conducted by the institution.**
- **Safety of girls is maintained in the College.**
- **There is a separate common room for female students with all the necessary facilities such as first aid box and sanitary napkin dispenser.**
- **CCTV cameras are installed at strategic locations for**

    continuous surveillance of the premises and for maintaining security in the College.

- **The College has internal complaint committees against sexual harassment, anti-ragging committee, discipline committee, student-welfare committee, grievance and redressal committee to ensure safety. Self-defense training program for female students are organized regularly under NSS and NCC.**
- **The College provides medical support to students experiencing any kind of health issues.**
- **Awareness campaigns on women safety and gender sensitivity through street plays, rallies and camps by NSS and NCC student volunteers.**

File Description	Documents
Annual gender sensitization action plan	https://www.spmrcollege.org/ccadmin/files/420241901212.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

    C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To protect the environment and health, effective waste-management practices such as segregation, recycling and vermi-composting are adopted in the institution. Solid Waste

Management: Waste generated by all sorts of routine activities which includes paper, plastic, glass, metal, food etc. is systematically segregated and compiled in the dustbins (green & blue). A pit has been created for solid waste management in the institution. The dust, food scraps, paper scraps, plant material etc. are dumped in the pit. The manure created by this process is used for the plants and trees in the premises of the college. College adopts paperless concepts by digitalization of office procedures through electronic via WhatsApp official group, email and google -classroom, thus reducing paper waste. Use of paper printed on one side is encouraged to sending drafts before final drafts which is a preferred alternative of waste-to-waste management. Biodegradable kitchen waste from mess and cafeteria,dry leaves, twigs and plant clippings is collected from all around the campus and used for vermi-composting. Vermi-composting unit is managed by the department of Zoology to reduce the load. Incinerator is erected near Girls' Hostel Campus. Underground drainage system is connected to Jammu City Municipal Corporation. Composting facility is also available for managing bio-degradable/ horticulture waste. LIQUID-WASTE MANAGEMENT Liquid waste disposed off by the college are of two types: 1. Sewage Waste 2. Laboratory and Cafeteria effluent waste. E-WASTE MANAGEMENT The e-waste generated from hardware which cannot be reused or recycled is being disposed off centrally through government authorized vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusion is the advancement and presence of an environment where diverse individuals and groups can fully belong and participate.Our Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural,

regional, linguistic, and other diversities.In the year 2022-23, the Institution took numerous initiatives to engage the local communities through various activities and programs in the Auditorium Hall of the college like International Youth Day, District level Patriotic song Competition, Independence Day,National Flag Hoisting, Ek sham Shaheedon ke Naam- A Cultural Program, Oath, Investiture Ceremony, Women's Day,Yoga Day, festivals like Diwali Mela celebration, Holi celebration, Lohri celebrations, etc. Inclusion is the advancement and presence of an environment where diverse individuals and groups can fully belong and participate. In an inclusive environment, one sees diversity at every level within the institution. Many cultures, traditions, beliefs, languages, and lifestyles are prevalent and are respected without judgment.The Air-Conditioned College Auditorium is one of its kind in the state. The auditorium is not only used for student-centered activities such as Seminars, Awareness Lectures, Debate competitions but also used for Community work. The Panchayat elections, Citizen cooperative Bank's elections, Police services events were conducted and supervised under the college faculties' expertise. The College also promotes Financial Assistance / Scholarships to Under-Privileged students. The institution believes in the equality of all cultures and traditions as is evident from the fact thatstudents belonging to different caste, religion, regions are studying without any discrimination.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is following and strictly adheres to the Indian constitutional obligations of our nation by commemorating Independence Day, Republic Day, Constitution Day, and Voter's Day every year. Constitution Day is celebrated every year in the college, the series of events and programmes under "Azadi ka Amrit Mahotsav" organized to increase political and national consciousness among students. Along with these important days, Voter's Day and Voter's Awareness Programmes are organized in the college to create awareness of youth towards their

constitutional rights and obligations. Legal rights awareness programmes are also organized to spread awareness among students to their constitutional duties. On the celebration of constitution day, the pledge of the preamble is taken every year, to aware the students and staff members of their constitutional obligations, rights and duties. The syllabus and curriculum of the academic courses are open for all the streams to opt for Generic and Skill enhancement courses on the Indian constitution,civil services and Human Rights in order to get an awareness of constitutional rights and obligations. The college facilitates and conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.spmrcollege.org/ccadmin/files/4202419023225.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In 2022-23, the College has organized different programs inside the campus to celebrate National and International Commemorative Days. International days like Women's Day, International Yoga Day, World Blood Donor Day, Mother's Day etc. were celebrated via various interactive and co-curricular activities both online and offline. The students were made aware about the significance of the various aspects of femininity and to raise awareness regarding health and the need for safe blood as life-saving gifts. The International Yoga Day has been celebrated in the college to raise awareness about the benefits of practicing Yoga. In addition, National days like Republic Day and Independence Day were celebrated with patriotic fervor by the students under the guidance of the faculty members. Birthdays of great sons and daughters of the Indian soil were also celebrated with a view to inculcate in students the values for which these great personalities stood. This year being the 76th anniversary of Indian Independence, a variety of different cultural programmes were organized under the aegis of Azadi ka Amrit Mahotsav. Through these different activities, the students were acquainted with the different cultures of our nation which help them to develop religious tolerance and national harmony. These interactive activities help establish positive interaction among students of different racial and cultural backgrounds. The students were thus encouraged to foster respect, acceptance and appreciation of our rich diversity within cultures.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1 Title: Women Empowerment: The Practice: This Practice is observed in the College by entrusting and involving the girl students – dynamic youth into academic, administrative and cultural affairs to keep up the transparency in policy framing and sharing the responsibilities. By giving the reins in the hands of young women leaders, we empower them to decide, act and get equal opportunities in the society. In one such practice, the Institution elects a student' council to lead and transform the vision into reality.

BEST PRACTICE: 2 Title : Community Collaboration: The Practice: The college creates a forum for community work through the social commitment and outreach platforms such as NSS, the Eco club, Alumni Association and NCC activities. Village Adoption:Awareness program against alcoholism and drug abuse under the initiative of Manodarpan.Generating Employment through Mushroom Cultivation. Awareness for protecting the environment. Gender Sensitization. Skill based activities,skill labs,Auditorium catering to social needs. A study center for IGNOU is proposed and documents submitted to Regional head IGNOU for better facilities to students who are unable to pursue degrees in regular mode.

File Description	Documents
Best practices in the Institutional website	https://www.spmrcollege.org/ccadmin/files/4202419055565.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt.SPMR College of CommerceJammu, a constituent College of Cluster University of Jammu since 2017. . The mission of the college has always been to empower women and ensure their holistic development through academics, sports, culture and a variety of extracurricular activities organized by the College management and the designated committees. The vibrant Ecoclubs, NSS, and NCC units of the College are helping the students inbuilding socially strong and responsible characters. During 2022-23the College revamped its all extracurricular,including sports activities, which had slowed down during the Covid-19 pandemic period. The College buildings have been given a new facelift and campus roads repaired and macadamized. The lushgreen lawn and plenty of plantation in the campus make it a place close to nature and worth visiting. Sign boards, indicating directions and locations of different units and facilities, have been installed for the ease of students and visitors. The staff rooms in different Departments, specifically the staff room of Arts faculty, have been well furnished with air conditioners, furniture, and furnishing to create a congenial working environment for the staff. The College aims to strive for the social, political, and economic upliftment of women in society and their empowerment.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Cluster University of Jammu and the curriculum and syllabi prescribed by the university are strictly adhered to. Each department of the college works with the institutional Vision and Mission and accordingly follows the delivery mechanism to ensure effective curriculum delivery. The college has objective- driven academic activities and academic calendar have been planned to have a clear line of actions all through the year wherein teachers endeavoured to prepare adequate learning resources; lesson plans, e-content, question banks etc. Innovative teaching techniques have been adopted to make the students actively involved in the teaching- learning processes like; projects, group discussions, video discussions, extension lectures, quizzes etc. The teachers are entrusted with the task of mentoring some students on academic and personal issues, thereby strengthening the bond between the teachers and the students leading to a better learning atmosphere. Automated Library facility has been provided to the staff as well as the students. Guest lectures by experts from varied fields, seminars, provision for value-added courses are a regular feature. Periodical review to ensure the completion of the syllabi, setting of question paper, systematic examination, proper and prompt evaluation process is adopted.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.spmrcollege.org/ccadmin/files/4202424036199.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college works on the academic calendar as per the schedule given by the university and hence incorporates all the important details in relation to curricular and co-

curricular activities. It carries an approximate schedule of university examination, term-end and start dates and schedule of important events to be organised in the college. All the departments, NSS units, and NCC units prepare their own activity calendar keeping in view the general academic calendarof the college. To ensure the realization of the stated objectives of the curriculum an organised system of teaching and evaluation is put into practice. Regular class tests, questionnaires, assessment tests, interaction proves to be of immense significance in Continuous Internal Evaluation. The examination committee works efficiently as it prepares the schedule of minor and major exams, timely evaluation of the both is ensured.Besides completion of the syllabus well in time is made sure by seeking feedback from teachers on coverage of syllabus.The Principal of the collegeconducts regular meetings with the HOD's and staff including non -teaching staff of the college to ensure smooth implementation of the activities as scheduled in academic calander.Teachers prepare their schedule of teaching, class tests and assignments following their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind. Students are informed well before time about internal/external exams as well as programm schedule.The college has made all efforts to go by the academic calendar planned for the year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.spmrcollege.org/ccadmin/files/4202424058570.pdf

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating | A. All of the above |

University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

28

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross- cutting issues are taken care of through different courses and co- curricular activities. Most of the courses incorporate

mpowerment, health and hygiene in the classes and through invited lectures. It is ensured that no discrimination is done on the basis of caste, creed and religion which is taken care of by the committee for prevention of caste based discrimination. NSS and NCC units of our college carry out extension activities (lectures and workshops) on gender issues, human values, environment and sustainable development, plantation drives, blood donation, drug de-addiction, Covid helper skills, life support training, mental health, road safety, e- waste management under Azadi ka Amrit Mahotsava, Unnat Bharat Abhiyan, Swatchh Bharat Abhiyan etc. Anti-ragging committee ensures that no student is involved in menace of ragging.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

123

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.spmrcollege.org/ccadmin/files/420242403365.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.spmrcollege.org/ccadmin/files/420242901543.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1052

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

299

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admission to the various streams in the college, students are being regularly reviewed for their academic and overall performance through classroom discussions, class tests, quiz competitions, seminars, etc. This mechanism is helpful in the assessment of the learning capabilities of the students and further caters to the needs of fast as well as slow learners. Specific teaching-learning methodologies oriented to the needs of such students are then discussed and implemented.

ADVANCED LEARNERS

1. Students are identified, monitored and motivated to excel in the University exams.

2. Teachers provide guidance, support and mentorship to encourage Students to aim for higher education and placements. Guest Lectures are continuously organized.

3. Maximum exposure and guidance to NCC cadets through interaction With NCC and Army officers.

4. They are encouraged to use the Internet and library facilities provided by the college.

SLOW LEARNERS

1. Such learners are identified, monitored and motivated to improve their performance in the University exams.

2. Bilingual explanations aimed at reaching out and bringing them at par with the rest of the class.

3. Remedial lectures/tutorials/Revisions/Seminars/Mock tests are conducted to boost/ improve confidence and speaking skills and fetch maximum marks.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/StudentUpdates.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2858	52

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Many innovative teaching-learning methods are used for academic enhancement in the teaching-learning process Efforts are made to make teaching-learning more student-centric, experiential, participatory, and interactive.

1. The learning integrated technology such as laptops, interactive boards, panels and projectors are used to deliver lectures through PPTs and students are encouraged to use ICT & E-resources.

2. Oral presentations/ group discussions/Debates/Special lectures/Seminars/Conferences etc. are organized to encourage greater participation and interactive learning among students.

3. Educational trips to Industrial estates, field trips etc. to view real-time manifestation of management and marketing practices.

4. Field trips to biodiversity parks, heritage sites, etc.

are also organized to promote conservation education of flora and fauna living in ecologically sustainable communities.

5. Project/dissertation is used by M. Com, BBA and BCA students for brainstorming real-world problems and finding solutions besides encouraging teamwork and participative learning amongStudents.

6. Extensive use of Case Studies to improve the problem-solving ability of the students.

7. The college organizes visits to villages and slums to provide its students an exposure and gain an understanding of the geographical, socio-political and economic factors of the lives of the people living in these areas.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.spmrcollege.org/ccadmin/files/420241501565.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute motivates teachers to bring innovativeness and creativity in the teaching-learning process to make it more effective and qualitative. It has been providing ICT-enabled classroomsequipped with Wi-Fi facilities, LCD projectors, e-books and e-journals which help in the e-learning process. 12 Digital classrooms and 03 digitized seminar rooms are made available. Thelibrary N-LIST facility provides accessibility to e-resources vide INFLIBNET to teachers and students. The e-content, e-books, pathshala, educational podcasts and videos, such as YouTube Content, etc.,besides adding quality to lecture delivery, are very useful for the students as they are handy and save the cost of buying physical books. Teachers share reading materials, short notes, e-books over different media like Google Classroom, WhatsApp, Wise App, Google Meet, etc. Faculty is adapting to the usage of ICT tools to provide quality education to the students. All faculty members have created WhatsApp groups of their

respective classes to share and communicate information. Students share their difficulties and get solutions online.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

52

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College has established a transparent, efficient, and time-bound mechanism for conducting internal and external assessment examinations, as well as addressing related grievances, is crucial for ensuring fairness and effectiveness in the evaluation process for students. The College Examination Committee in resolve internal assessment issues for maintaining the integrity of the evaluation process. As a constituent College of the Cluster University of Jammu, SPMR College is obligated to adhere to all directives issued by the University regarding internal and external examinations. College maintains a standardized procedure for conducting internal examinations, promoting transparency and accountability in the evaluation process.

Setting clear dates and times for internal assessments at the beginning of each semester, as outlined in the academic calendar, provides students with a structured framework to plan and prepare for their evaluations effectively. The proactive dissemination of date sheets through various platforms, including the College Website and student WhatsApp groups, ensures that students are well-informed about their assessment schedules, facilitating their participation and timely preparation. The transparency in uploading students' grades and rewards on the university portal post-evaluation allows students to access and verify their performance independently. Examinations are conducted under strict invigilation, with proper duty charts maintained to ensure fair evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	https://clujammu.ac.in/notificationupload/CL_USTER_UNIVERSITY_OF_JAMMU_STATUTES_23_02_201_8.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Government SPMR College of Commerce in Jammu has implemented a robust system for addressing examination-related grievances, demonstrating a commitment to fairness and accountability in the assessment process. The structured approach to handling grievances begins with the verification of the grievance with the respective department, ensuring that complaints are thoroughly investigated and addressed promptly. The meticulous maintenance of records regarding grievances and their resolutions further contributes to transparency and accountability. For students facing valid reasons for not being able to appear in exams, such as illness, the college provides a mechanism for requesting to take the examination later. Students are also provided avenues for addressing examination-related concerns by approaching subject teachers or the internal assessment committee. This accessibility allows students to seek resolution for any discrepancies or issues encountered during examinations, fostering a supportive and responsive environment. The institution's commitment to addressing grievances and ensuring a fair assessment process is evident

in its proactive and timely actions to resolve any discrepancies or issues that may arise. Overall, the college's well-structured mechanism for handling examination-related matters contributes to the transparency, efficiency, and fairness of the continuous assessment process, ultimately benefiting the students' academic interests.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.spmrcollege.org/grievance.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are in accordance with the Cluster University of Jammu guidelines. These are stated and displayed in college prospectus & on college website and communicated to teachers and students. Learning outcomes form an integral part of college vision, mission and objectives. The College offers various programmes in Commerce General and Honors, Business Management, Computer Applications and PG Commerce. The syllabus depicting the learning objectives is readily available for the students and teachers in their respective departments, college library and on the Website of Cluster University of Jammu. Program specific outcomes of all the departments are highlighted through counseling sessions before admission which provide information on career options open to students after the completion of the program. At the beginning of the session as well as at the beginning of each unit of the syllabus, the faculty articulates the learning objectives and programme specific outcomes to the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.spmrcollege.org/ccadmin/files/420241503213.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The vision and mission of Govt. SPMR College of Commerce upholds the idea of outcome-based education. The college strives to prepare self-reliant and techno-savvy entrepreneurs. The concept of generating such candidates is in keeping with its vision of ENLIGHTEN, EMPOWER & EXCEL that measures the attainment of programme outcomes and course outcomes. The course outcomes are measured through the syllabus, setting up of question papers, continuous evaluation and the results. Each programme targets empowering human resources that are capable of understanding the concepts of marketing, accountancy, auditing, income tax, management, etc. The college also offers the opportunity for students to become techno-savvy, for that the programme of computer sciences equips the students with the latest knowledge of computers opening new vistas in the field of ever-expanding technology. The PSOs is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme. At the post-graduate level and Undergraduate levels, the attainment of POs is measured through students' progress to higher studies in any higher educational institution in India or abroad is also maintained.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.spmrcollege.org/courses_offered. aspx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

774

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.spmrcollege.org/ccadmin/files/420242302792.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.spmrcollege.org/ccadmin/files/420242603433.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college encourages the students not only to assimilate knowledge but to be innovative. Programs like Manodarpan, seminars /webinars and workshops on research methodology are organized under the aegis of IQAC to enhance research quality and professional ethics. The college promotes a thriving research environment with pre-fabricated well equipped research lab made functional to support research interests and innovation skills amongst the faculty and students. The research committee oversees the smooth and efficient co-ordination of research and development activities in the

college for the overall growth utilizing the existing facilities. Faculty members are encouraged and informed to take up government funded research projects and to initiate the innovations in imparting knowledge. The faculty and students are encouraged to get involved in the research work by ensuring their effective participation in National & International Conferences, which provide opportunities for them to learn about latest developments in knowledge. The college has taken initiative to introduce digital interactive boards to make the education more interactive and innovative. The college is striving hard to inculcate awareness and sensitivity towards eco- consciousness. For this purpose, the Eco Club, Department of Environmental science organizes various activities like planting of trees, medicinal plants , Cleanliness and Awareness Drives.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

SPMR college is socially responsible institution which provides an environment conducive for the holistic development of the students.

1. The college has two units of NSS with 100 volunteersin community services like Swachhtta Pakhwada, Blood Donation camps, Visits to old age homes, orphanages, blind school, Plantation Drives, Celebration of National & cultural festivals .In their adoption programme of rural area the NSS units have adopted the village 'Phallan-Mandal' where during the visits before COVID-19 the volunteers participated in various awareness activities like Health and hygiene, Save Girl Child etc.

2. The College has a well established NCC units of NavalWing with 50 Cadets (30 males and 20 females) the Infantry Wing has an enrollment of 106 male cadets. 26 cadets participated in Republic Day Parade during the last Five years, large number of students participated in different camps organised by Group Headquarters and 155 cadets qualified for C Certificates Course.

3. Red Cross unit of the college takes the initiative to raise funds and donate it for the needy.

4. Red Ribbon Club of the college organised various activities to aware the masses against this disease. During this pandemic time, the students made videos with awareness messages. T.B. Awarenes Campaign and Blood Donation Campaign were conducted in which large number of students participated and donated the blood.

5. ECO Club of the college organised various activities like plantation drives, Best from Waste, E-Waste management, herbal plantation drive. These activities enhance a sense of responsibility towards environment and society among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college is situated in an area of 3.72 acres richly endowed with lush greenery. It has an additional campus for BBA, BCA, B.Com Hons and M.Com courses.

Goals

- **To provide state-of-art infrastructure and strive for excellence in education through the use of technology and effective pedagogy.**
- **To upgrade infrastructure facilities, and meet the academic goals and requirements.**

Facilities available

- **The main campus of the college encompasses 3 blocks viz. Administrative/Zorawar Block, Sports/Ambedkar Block and Aurobindo Block.**
- **The college has adequate facilities for teaching-learning viz.,classrooms, laboratories, seminar halls etc and also ensures optimal utilization of physical infrastructure. Each classroom is equipped with basic facilities like green/white board, lecture stand, chairs, fan, and electricity fitting for smooth functioning of teaching.**
- **College has 4 Computer laboratories with all IT facilities**
- **3 Seminar halls and 1 Auditorium, Skill Lab and Research Lab.**

- **The college has a rich and well-maintained partially automated library with around 44000 books and with reading facility for faculty and students.**
- **The campus has wi-fi internet facility at a speed leased connection 100 MBPS**
- **One diesel & One petrol generator provides uninterrupted power supply.**
- **CCTV cameras & projectors.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.spmrcollege.org/naac.aspx?catid=30&title=infrastructure%204.1.1

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college fosters the overall development of the students by providing various facilities for conducting sports and cultural activities.

- **The college has committees for various co-curricular and extracurricular activities for identifying, motivating, grooming and encouraging students to participate in various events.**
- **The college has good infrastructure facilities for weight lifting, indoor games like Table Tennis, Chess and Carom. The college has a splendid playground/multipurpose external lawn with the dimensions of 86 mts x 43 mts for outdoor games comprising Volleyball court, Kabbadi court and Kho-Kho court.**
- **Students participated in Inter-College Tournaments/Competitions and won gold, silver and bronze medals.**
- **To encourage self-expression among students, the college has an auditorium with an approximate seating capacity of 150 people.**
- **The NSS/NCC units organises programmes such as awareness programmes in camps, blood donation, activities in old age homes,visit to blind school, conducting public awareness programmes, plantation drive etc. NCC cadets and NSS students also participate**

actively in national festivals like Gandhi Jayanti, Independence Day, Republic Day etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.spmrcollege.org/naac.aspx?catid=31&title=sports-4.1.2

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.spmrcollege.org/naac.aspx?catid=33&title=smart%20class%20room%20main%20campus%204.1.3
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

123.060

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College library is partially automated and is using e-granthalaya 4.0 software which is a cloud ready application. The college library has a vast collection of subject specific books, general books and journals to cater the needs of both UG and PG students. Separate sections for General, Reference books, Journals, Periodicals and magazines.

The college has a well furnished library with reading facilities for both faculty and students. More than 10,000 Library books has been automated so far and also circulation of books has been done by using eG 4.0 software .The college faculty and students have been provided with username and password to access the e-books and e-journals on database of N-List project. The college has also registered its faculty and students to NDLI portal.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.spmrcollege.org/ccadmin/files/12202130023781.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to

journals/e- journals during the year (INR in Lakhs)

2.98

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

38

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has four Computer Laboratories, 2 in BCA, 1 in BBA and 1 in M.Com with 100, 20 and 15 computers respectively. The college has a well-established Computer Application Department having a well-furnished computer lab housing sufficient number of computers in the computer lab and these are updated from time to time and also, serviced on regular basis. The computer lab is also having internet and wifi facility for the students. In BCA Lab the configuration of 60 computers is intel core i3, 4 GB RAM and 1 TB hard disk and rest 40 systems have a configuration of intel core i5, 8 GB RAM and 1 TB hard disk. The configuration of computers in BBA and M.Com lab is intel core i3, 4 GB RAM and 1 TB hard disk.

The college has CCTV surveillance beneficial for maintenance of discipline, fair exams, control of eve-teasing, safety of

the institution and its students.

There is a central computing facility with 75 computers connected with LAN and broad band internet facilities. This is open throughout the working hours, staff and students can avail the facility and Wi- Fi network connectivity is available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

202

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.96

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructural amenities are timely upgraded and properly maintained. College development committee and purchase committee oversees the maintenance and repair of physical infrastructure of the college. The college has four computer laboratories which are fully equipped according to the academic needs and the statutory rules. The equipments in the laboratories are maintained by BCA technical staff. Librarian initiates maintenance of the library facilities with the help of library assistants. Stock verification of library books is done annually. The class IV staff appointed in the Library looks after the sweeping, moping and other work related with cleanliness. The sports equipments and playground are supervised and maintained by Physical Director. Systematic procedure is adopted for the purchase of equipment and maintenance of infrastructure. The service of an electrician and a plumber is made available in the campus. The execution of work with regard to maintenance of the classrooms is carried out by the Government Public works Department. Regular cleanliness of classrooms is done by class IV staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/2202423025504.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

281

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health	A. All of the above

and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	https://www.spmrcollege.org/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

27

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/

Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

48

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council of Govt. SPMR College of Commerce is

elected annually The Presidium comprises of President, Vice President, General Secretary, Senior Joint Secretary, Junior Joint Secretary, Head Volunteer, Senior Volunteer, Junior Volunteer, Head Treasurer, Senior Treasurer, Junior Treasurer, Head Information Secretary, Senior Information Secretary, Head Discipline incharge, Senior Discipline Incharge, Junior Discipline Incharge. The establishment of the student council plays an integral and important role in the student community. It provides a representative structure through which students can debate issues of concern and undertake initiatives of benefit to the college and their community. This election is held under the supervision of the Student Welfare Committee of the college. The Student Council primarily acts as an important link between the college administration and students. All student related activities are carried out under the leadership of the college Presidium, advised and facilitated by the staff members. These include issues pertaining to academics, maintenance of discipline within the campus, organisation of co-curricular activities, the conduct of tours and exposure visits, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

45

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has an Alumni Association which regularly interacts with the students and staff. The Alumni consists of eminent personalities from the society who regularly assist in overall development of the college. Interactions are conducted wherein Alumni belonging to different fields like KAS, Company Secretary, NGO, Entrepreneurs etc interact with students especially of semester 3rd and 5th. They share their experiences of their jobs, which in turn is a big source of inspiration and guidance to the students. All these interactions are a big hit with the students.

The Alumni Association works closely with the student community of the college to guide them towards life in the professional sphere after graduation. The Alumni Association also works towards developing the college and strengthening its infrastructure facilities as well as student progression.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Effective leadership by setting values and participative decisionmaking process is key not only to achieve the vision, mission and goals of the institution but also in building the organizational culture. The formal and informal arrangements in the institution to co-ordinate the academic and administrative planning and implementation reflects the institution efforts in achieving its vision. The vision statement is the institution's destination for the length of the strategic plan. For fulfillment of the college mission, the leadership maintains an open and interactive environment. All stakeholders are encouraged to participate and voice their perspectives for effective decision making and planning. An important feature of this is the constant two way communication between staff and the college administration. The administration of the college is completely decentralized by constituting committees for the supervision and monitoring of all activities of the college. These committees meet frequently and workout the long and short term measures required for the smooth conduct of the college and effective implementation of academic and administrative needs of the all stake holders. The students are provided sufficient opportunities to groom themselves and better their skills of leadership, team building, resource mobilization, confidence building etc. Students have free access to the principal and other staff members to voice their concerns, grievances etc., which are addressed immediately besides this, suggestions of students regarding overall development of the college are also considered.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college administration encourages the culture of participative management involving all staff members in the overall functioning of the college. Principal is the administrative head of the college and all powers of college administration and drawing and disbursing powers as per J&K Govt. but the overall functioning of the college has been decentralized. Complete management of academic and administrative matters of the college is managed by the committees constituted by the college principal in consultation with senior staff members. Committees are headed by senior teachers with four to five or more members in each committee. More than 25 such committees are constituted for every academic year to look after the affairs regarding to development, admission, time table, examinations, grievances, anti ragging, purchase, library, canteen, discipline etc. These committees meet frequently to discuss the issues and the decisions taken are implemented. Mandate of each committee is defined. The college committees have been empowered to be an essential component for the smooth conduct of academic and administrative matters of the college.Each programme/stream is considered as a separate entity for academic and administrative matters and the senior most teacher of the programme is designated as head of the department.. Heads of departments of the BCA/BBA have to manage and maintain computer laboratories and non-teaching staff for the conduct of practicals and preparation of project reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is presently offering multifaceted courses like, B.B.A, B.C.A, B.Com (General), B.Com (Honours) and M.Com (General) and is catering the need of about 3200 students annually. The institutional perspective plan aligns with the vision and mission of the College which are the constant

driving force for improving academic quality policies and strategies and such plans are usually student centric. It is effectively deployed to focus on bringing quality improvements in the areas of: 1. Curricular Planning and Implementation 2. Teaching-Learning Processes 3. Research and Extension Activities 4. Academic infrastructural facilities 5. Student Support Activities and Student Progression 6. Internal Quality Assurance System 7. Governance, Leadership and Management .The College IQAC committee in consultation with Principal formulates academic plan in the beginning of each academic session and chalk out the strategy for its implementation through various committees. Infrastructure has been steadily upgraded over the period to meet the requirement. Over the past few years the following development of infrastructure has been carried out: 1.Drinking water facility for students has been augmented by installation of additional water coolers. 2.Additional books for College Library have been purchased as per the latest syllabus. 3.The automation of Library has began. 4.The construction of Skill and Research laboratories has been started. 5.High speed fiber network has been installed. 6.Digital boards and interactive panels have been installed.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/420243003884.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College is a Government Degree College of J&K UT and is affiliated to Cluster University of Jammu. All matters of appointments, finance and administration are governed by J&K Government Civil Services Rules and academics, examinations, admission, curriculum etc., is governed by the statues and ordinances of the affiliating university. Administrative structure of the Higher Education Department, the organisation under whose control the college comes at present is, Advisor to Lieutenant Governor Government of

J&KCommissioner/ Secretary to Govt.Higher Education Department -Director Colleges-Principal,administrative and academic matters and is vested with drawing and disbursing (DDO) powers.At college level committees are constituted for various activities regarding development, administration, academics etc. The college committees propose the plans for development and other academic and administrative needs of the college both on short-term and longterm basis. The duly constituted committees are assisted by supporting staff comprising Section Officer, Accountant, Senior Assistants, Junior Assistants, Laboratory Assistants and other office bearers. Appointment of teaching staff is done by Jammu and Kashmir Public Service Commission (JKPSC) and non-gazetted staff by Subordinate Services Recruit Board (SSRB). Some of the committees constituted to manage the college affairs are: 1. Development Committee 2.Admission /Time Table Committee 3.Purchase committee 4.IQAC/NAAC/UGC Committee 5.Career Counseling Cell 6.Discipline Committee 7.Sports Committee 8.Library Committee 9.Hospitality and protocol committee 10. Tour/ Picnic committee 11.Scholarship committee 12.Canteen committee 13.Examination/Internal Assessment committee 14.Sexual Harassment/Gender Grievances cell /Anti ragging Committee.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/4202430022109.pdf
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All rules applicable to government employees of Jammu & Kashmir UT are applicable for college Casual leave:The staff can avail the 15 casual leavesduring one calendar yearand 10 days special casual leave for attending seminars/etc. Earned leave:Non-vocational staff gets the earned leave benefit of 30 days for each year. Maternity/paternity:6 months maternity for maximum of two children for females and 15 days paternity leave for males Pension Gratuity: The employees after retirement get regular pension, gratuity a lump sum amount and commuted pension.the employees appointed after 31.12.2009 are covered under New Pension Scheme.Family pension to the spouse in case of death of pensioner and incase death of both family pension is granted to minor or handicap children. J&K Government Employees Group Mediclaim Insurance Scheme: J&K Government Group Personal Accidental Insurance Policy: Medical reimbursement: Medical re-imbursement for major ailments is granted under JK Govt. Medical Attendance Rules Govt. service to next of kin in case of death during service (SRO 43). Two years child care leave facility for all female employees for 2 children below the age of 18 years is available. Teaching staff is paid salary as per UGC 7th Pay Commission. Nonteaching employees get salary as per 7th pay commission of J&K Govt.**

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/4202429032265.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Each faculty member has the opportunity to self-appraise his/her efforts towards teaching learning and evaluation related activities, co-curricular, extension, professional

development related activities, research and academic contribution. All the teachers at the end of session have to fill a comprehensive Annual Performance Report (APR) in prescribed format. The APRs contain the profiles of the workers and the self appraisal indicators on various aspects of service, for example, timeliness, consistency, association in curricular and additional curricular exercises, support and commitment to social exercises, commitment in games, discipline, commitment for welfare of the students. They have to maintain the record of teaching, examination, committee work, research etc. for API (Academic Performance Indicators) scores. As per the SRO124 of the J&K Govt., teachers are required to score minimum API for placement into the next higher scale. All the claims made by the teachers are verified by the college IQAC, which maintains record of all activities and events of the college. APRs are submitted to the Director Colleges after recording observation of the principal. Director reviews the APRs and are finally accepted by the Commissioner Secretary of the J&K Higher Education Department.Non teaching employees are required to submit their Annual Performance Reports (APRs) every year. However, the parameters of the performance and appraisal are different from that of the teaching staff. In their case APRs are initiated by principal and accepted by the Director Colleges.

File Description	Documents
Paste link for additional information	https://jaksparrow.jk.gov.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has to follow the prescribed financial code of the J&K Govt. for all financial transactions. Financial Audit is an annual activity. There are different kinds of financial audits conducted in the college. One by the Audit and Inspections Department of the J& K Govt. and another by the Accountant General (AG). These agencies audit the complete record of the financial transactions and identify any deviation that may have been committed in any financial transactions and other administrative matters of the college.

All paras /half margins are defended and explained to the auditors and incase they are not satisfied audit report is sent to the administrative department for action under rules. Reconciliation of income and expenditure is done with AGs every quarter of the financial year. The funds received from UGC and other agencies of GOI are audited by chartered accountant and reports are submitted to the funding agency for settlement of accounts from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Govt. SPMR College of Commerce, Jammu is a government institution and it is the Government of J&K which provides funds for the academic and infrastructural development and other recurring expenses such as salary etc. and also few self-financing seats are provided by the institution. Mobilization of financial resources is done to a great extent through fee paid by the students as prescribed by JK Govt. Fee collected under various heads, viz., admission fee, Pool

Fund, student aid fund, building maintenance fund, games
sports fund, reading room fund, furniture fund, stationery
fund, magazine fund, motor vehicle fund, identity card fund,
student service fund, seminar/cultural fund, activities fund,
medical aid fund, relief fund, red cross fund, miscellaneous
fund, edusat & NSS fund, Corpus fund, red cross fee,
examination development fund, university fee etc. The college
also receives share of the admission fee collected from
students by the university and is deposited in local fund of
the college.The college continuously works on evolving
procedures and strategies for optimum utilization of its
financial and other resources. The committees workout the
plan of action and its execution through thread bare
deliberations to be submitted to the principal for its
effective implementation. The allocation and mobilization of
financial and other resources is monitored by these
committees under the guidance and supervision of the
principal.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/4202429058571.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal quality assurance cell of the college has been
setup in 2004 to formulate the action plan for NAAC
accreditation of the college. Ever since its constitution the
committee has been relentlessly pursuing in this regard. The
committee has had many meetings to strategize and plan for
NAAC accreditation of the college. An action plan has been
chalked out wherein each member has been assigned task
specified to NAAC accreditation and quality enhancement in
overall teaching, learning and infrastructure facilities.
IQAC also exhorts the teaching faculty to mobilize the
resourcesfrom different funding agencies for research
activities for their personal and professional development.
To ensure quality in teaching learning and extra/co-
curricular activities feedback for the assessment of faculty
is taken from the students. The feedback is analyzed

confidentially and teachers are advised for improvement accordingly. Teachers are advised to interact with students and address their grievances timely. IQAC plans a development programme for support staff by organizing computer training for non teaching staff. IQAC verifies annual Self Appraisal Report of faculty members and API score before the same sent to Higher Education Department for placement of the faculty members in next higher grades under UGC carrier advancent scheme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has started effectively functioning this year only by starting the process of monitoring the teaching learning process regularly through review meetings with all Heads of the departments. These meetings facilitate to analyze the learning process, and sensitize the faculty and staff about the purpose and functioning of IQAC. Faculty is constantly impressed to make use of ICT facilities for teaching and learning process. ICT Equipments have been installed in the class rooms and the laboratories. All the teaching staff is encouraged to use projectors for lectures, making PPT lessons, video lectures, which make the students understand the subject effectively. You tube lecture are arranged for facility of students on topics pertaining to their syllabi. Periodical review of teaching methods and the course content completed by the teachers is done by IQAC. Feedback system has been introduced to analyze the short comings and find out the gaps and plan interventions. Student learning process is reviewed through class tests, assignments, class seminars, projects and internal assessment tests. Class test are analyzed and the students performing not good are given a chance to better their performance by discussing with the their deficiencies and short comings. University result analysis is made for each semester at the department and college

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.spmrcollege.org/ccadmin/files/420242302792.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is committed towards the promotion and practice of the ideals of social and natural justice, human dignity and rights of all human beings. Hence, it realizes the significance and the need for having Gender Equity. Further, College being a co-educational institution, our vision rests on creating a safe space for our students and providing a Gender Sensitive and Empowering Education.

- Equal opportunities are given for faculty and studentsirrespective of gender to participate in all the events conducted by the institution.
- Safety of girls is maintained in the College.
- There is a separate common room for female students with all the necessary facilities such as first aid box and sanitary napkin dispenser.
- CCTV cameras are installed at strategic locations for continuous surveillance of the premises and for maintaining security in the College.
- The College has internal complaint committees against sexual harassment,anti-ragging committee, discipline committee, student-welfare committee, grievance and redressal committee to ensure safety. Self-defense training program for female students are organized regularly under NSS and NCC.
- The College provides medical support to students experiencing any kind of health issues.
- Awareness campaigns on women safety and gender sensitivity through street plays, rallies and camps by NSS and NCC student volunteers.

File Description	Documents
Annual gender sensitization action plan	https://www.spmrcollege.org/ccadmin/files/420241901212.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To protect the environment and health, effective waste-management practices such as segregation, recycling and vermi-composting are adopted in the institution. Solid Waste Management: Waste generated by all sorts of routine activities which includes paper, plastic, glass, metal, food etc. is systematically segregated and compiled in the dustbins (green & blue). A pit has been created for solid waste management in the institution. The dust, food scraps, paper scraps, plant material etc. are dumped in the pit. The manure created by this process is used for the plants and trees in the premises of the college. College adopts paperless concepts by digitalization of office procedures through electronic via WhatsApp official group, email and google -classroom, thus reducing paper waste. Use of paper printed on one side is encouraged to sending drafts before final drafts which is a preferred alternative of waste-to-waste management. Biodegradable kitchen waste from mess and cafeteria,dry leaves, twigs and plant clippings is collected from all around the campus and used for vermi-composting. Vermi-composting unit is managed by the department of Zoology to reduce the load. Incinerator is erected near Girls' Hostel Campus. Underground drainage system is connected to Jammu City Municipal Corporation. Composting facility is also available for managing bio-degradable/ horticulture waste. LIQUID-WASTE MANAGEMENT Liquid waste disposed off by the college are of two types: 1. Sewage Waste 2. Laboratory and Cafeteria effluent waste. E-WASTE MANAGEMENT The e-waste generated from hardware which cannot be reused or recycled is being disposed off centrally through government authorized vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the

institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusion is the advancement and presence of an environment where diverse individuals and groups can fully belong and participate.Our Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, and other diversities.In the year 2022-23, the Institution took numerous initiatives to engage the local communities through various activities and programs in the Auditorium Hall of the college like International Youth Day, District level Patriotic song Competition, Independence Day,National Flag Hoisting, Ek sham Shaheedon ke Naam- A Cultural Program, Oath, Investiture Ceremony, Women's Day,Yoga Day, festivals like Diwali Mela celebration, Holi celebration, Lohri celebrations, etc. Inclusion is the advancement and presence of an environment where diverse individuals and groups can fully belong and participate. In an inclusive environment, one sees diversity at every level within the institution. Many cultures, traditions, beliefs, languages, and lifestyles are prevalent and are respected without judgment.The Air-Conditioned College Auditorium is one of its kind in the state. The auditorium is not only used for student-centered activities such as Seminars, Awareness Lectures, Debate competitions but also used for Community work. The Panchayat elections, Citizen cooperative Bank's elections, Police services events were conducted and supervised under the college faculties' expertise. The College also promotes Financial Assistance / Scholarships to Under-Privileged students. The institution believes in the equality of all cultures and traditions as is evident from

the fact thatstudents belonging to different caste, religion, regions are studying without any discrimination.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is following and strictly adheres to the Indian constitutional obligations of our nation by commemorating Independence Day, Republic Day, Constitution Day, and Voter's Day every year. Constitution Day is celebrated every year in the college, the series of events and programmes under "Azadi ka Amrit Mahotsav" organized to increase political and national consciousness among students. Along with these important days, Voter's Day and Voter's Awareness Programmes are organized in the college to create awareness of youth towards their constitutional rights and obligations. Legal rights awareness programmes are also organized to spread awareness among students to their constitutional duties. On the celebration of constitution day, the pledge of the preamble is taken every year, to aware the students and staff members of their constitutional obligations, rights and duties. The syllabus and curriculum of the academic courses are open for all the streams to opt for Generic and Skill enhancement courses on the Indian constitution,civil services and Human Rights in order to get an awareness of constitutional rights and obligations. The college facilitates and conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.spmrcollege.org/ccadmin/files/4202419023225.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In 2022-23, the College has organized different programs inside the campus to celebrate National and International Commemorative Days. International days like Women's Day, International Yoga Day, World Blood Donor Day, Mother's Day etc. were celebrated via various interactive and co-curricular activities both online and offline. The students

were made aware about the significance of the various aspects of femininity and to raise awareness regarding health and the need for safe blood as life-saving gifts. The International Yoga Day has been celebrated in the college to raise awareness about the benefits of practicing Yoga. In addition, National days like Republic Day and Independence Day were celebrated with patriotic fervor by the students under the guidance of the faculty members. Birthdays of great sons and daughters of the Indian soil were also celebrated with a view to inculcate in students the values for which these great personalities stood. This year being the 76th anniversary of Indian Independence, a variety of different cultural programmes were organized under the aegis of Azadi ka Amrit Mahotsav. Through these different activities, the students were acquainted with the different cultures of our nation which help them to develop religious tolerance and national harmony. These interactive activities help establish positive interaction among students of different racial and cultural backgrounds. The students were thus encouraged to foster respect, acceptance and appreciation of our rich diversity within cultures.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1 Title: Women Empowerment: The Practice: This Practice is observed in the College by entrusting and involving the girl students – dynamic youth into academic, administrative and cultural affairs to keep up the transparency in policy framing and sharing the responsibilities. By giving the reins in the hands of young women leaders, we empower them to decide, act and get equal opportunities in the society. In one such practice, the Institution elects a student' council to lead and transform

the vision into reality.

BEST PRACTICE: 2 Title : Community Collaboration: The Practice: The college creates a forum for community work through the social commitment and outreach platforms such as NSS, the Eco club, Alumni Association and NCC activities. Village Adoption:Awareness program against alcoholism and drug abuse under the initiative of Manodarpan.Generating Employment through Mushroom Cultivation. Awareness for protecting the environment. Gender Sensitization. Skill based activities,skill labs,Auditorium catering to social needs. A study center for IGNOU is proposed and documents submitted to Regional head IGNOU for better facilities to students who are unable to pursue degrees in regular mode.

File Description	Documents
Best practices in the Institutional website	https://www.spmrcollege.org/ccadmin/files/4202419055565.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt.SPMR College of CommerceJammu, a constituent College of Cluster University of Jammu since 2017. . The mission of the college has always been to empower women and ensure their holistic development through academics, sports, culture and a variety of extracurricular activities organized by the College management and the designated committees. The vibrant Ecoclubs, NSS, and NCC units of the College are helping the students inbuilding socially strong and responsible characters. During 2022-23the College revamped its all extracurricular,including sports activities, which had slowed down during the Covid-19 pandemic period. The College buildings have been given a new facelift and campus roads repaired and macadamized. The lushgreen lawn and plenty of plantation in the campus make it a place close to nature and worth visiting. Sign boards, indicating directions and locations of different units and facilities, have been installed for the ease of students and visitors. The staff rooms in different Departments, specifically the staff room

of Arts faculty, have been well furnished with air conditioners, furniture, and furnishing to create a congenial working environment for the staff. The College aims to strive for the social, political, and economic upliftment of women in society and their empowerment.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Effective implimentation of all the aspects of New Education Policy 2020.

2. 'Institution Innovative Council' will be established in the College to promote skill development courses as per industry/market dynamics.

3. To encourage and facilitate research culture among faculty and students by upgrading the Interdisciplinary Researchfacilities.

4. To encourage publications of research papers by faculty in UGC recognised and Peer-reviewed journals.

5. Institution will focus on effective involvement of Alumni in various college activities. 6. The IQAC will facilitate the teaching-learning process in all disciplines blended with systematic management of the documents and record keeping matters of each department.

8. To expedite campus placement initiatives.

9. To identify and explore talentamong students for various sports and cultural activities. 10. Organise seminar/FDP on inter-disciplinary area. Encourage research activities of faculty members and students. 11. Contributing towards infrastructural development of the institution. 12. Introduce Courses under Skill Development. 13. To introduce Add-on courses. . 14. Initiative for providing workplace Day-Care by creating creche facility.